



## **Classified Council Meeting September 14, 2012**

**Present:**

**Anna Major  
Rachel Hill  
Sara Cooper  
Haley Bunney  
Carolyn Hudson  
Melissa Lyles**

**Anna began the meeting at 9:30.**

- **Old Business**
  1. **Anna is working on the Classified Employee Handbook and is planning on meeting with Amy West concerning a few questions.**
  2. **In order to get the Classified Council back on a three year rotation Anna, Haley, and Carolyn have agreed to serve another year. Daniel Mayfield and Melissa Lyles are rolling off the committee.**
- **New Business**
  1. **Rachel Hill was elected as Chair. Sara Cooper is Vice-Chair. Haley Bunney will remain the Secretary.**
  2. **Elections will take place soon on j-web to fill four vacant positions on the Classified Council. Two at-large positions will be elected which will serve three years. Two physical plant positions will be elected. One will serve three years and one will serve two years, taking the place of Tanis Hernandez.**
  3. **Melissa Lyles was in need of several classified employees to serve on committees. Carolyn Hudson will represent classified employees on the Disclosure Committee. Rachel Hill will represent classified employees on the Publications Committee. Sara Cooper will represent classified employees on the Diversity Committee. Melissa Lyles will represent classified employees on the TAF Committee. Haley Bunney will represent classified employees on the Retention Committee. Anna Major will represent classified employees on the IRP Committee. Four other committees are in need of a classified employee representative; Anna will be contacting employees asking for volunteers to serve.**

**Anna adjourned the meeting at 10:45.**