



Classified Council Meeting February 13, 2013

Present:

**Rachel Hill (Chair)
Haley Bunney (Secretary)
Anna Major (Vice Chair)
C.H. Clark
Carolyn Avery-Hudson
Roselind Blackwell**

Absent:

**Sylvester Anderson
Jackie Barnacastle**

Rachel called the meeting to order at 10:00.

- **Old Business**

1. **Professional Development Day is scheduled for Thursday, February 21, 2013. A Director has offered to supply baked potatoes to go along with the chili. Three people have volunteered to bring desserts. Council will email classified employees to submit questions for the council to answer during the 11:00-12:00 lunch. Rachel Hill will introduce our speaker, Amy West. Gerald Batchelor has approved second shift employees to come in early for the event. Professional Development Day will be a CAP certified event. Anna Major will develop a voting ballot for employees to vote on Sara Cooper's position on the council. The goal of the council is to make Professional Development Day an annual event. There will be a feedback card to get classified employees opinion of the event.**

- **New Business**

1. **Council members discussed having a Classified Council table set up at the benefits fair.**
2. **Amy West is working with Dr. Blanding on the Classified Council Handbook. Amy is discussing with Dr. Blanding the possibility of Human Resources housing the handbook because so many of the policies are determined by Human Resources. The council will be able to submit changes to handbook.**
3. **Council will invite Darron Billings to the next meeting to discuss safety issues on campus.**

Rachel adjourned the meeting at 11:10.