

Classified Council Minutes February 19, 2014

Present: Sylvester Anderson, Jackie Barnacastle, Roselind Blackwell, CH Clark, Lisa Crow, Glory Griffin, Rachel Hill, Ray Wainwright, Holley Wood

Meeting Called to Order 10:08 a.m.

Old Business

- Fundraiser
 - Travel was accidentally taken out of the account but the money was put back in.
 - The Recurring Account as a total of \$5.89 and the Club Account (where the profit went) has \$1612.70
- Last year's Professional Development event spent \$400 to Backyard Barbecue, Sam's and Print Shop.
- A fundraiser in March along with June/July timeframe
- Concerns were brought up about if we do another fundraiser, how that would affect food service.

New Business

- New Employee Follow-Up
 - Dr. Blanding stressed that we as the Council let new employees know about the Council
 - The suggestions were made about putting something on the TVs that are around campus, a brochure that is given to new employees, maybe give a little something from the Council, the formation of a "Sunshine Committee".
 - Rachel will check with Dr. Blanding about these.
- Professional Development
 - Name of the Event: 2014 Annual Classified Summit or 2014 Classified Council Development Conference?
 - Food: See if Soup du Jour would want to cater event or check on pricing for cold cuts & soup (box lunch), chili, fried/baked chicken with green beans and salad.
 - Check Backyard BBQ, Latham's and Soup du Jour.
 - Speaker: if he doesn't charge, gift card or money. Checking to see what different groups for honorarium. CH will check with Dr. Clark about gift card or donation.
 - Cost for food: no more than \$8 per person for an approximate cost of \$500.
 - Rachel going to ask the VPs to encourage their supervisors to let classified employees to attend.
 - Maybe door prizes
 - Asking supervisors to contribute to the event
 - Invitation to be mailed out
 - Include RSVP for headcount for food.
 - Save the Date email March 1; invitation March 17 or 24 with RSVP April 4.

- For Brochure: Need bio for Dr. Clark and a “Thanks” to all those who donated. Listing of Council members
 - Work orders need to be done for the tables and chairs, Gym floor covering and OIT work order
- Next meeting will be March 5

Adjourn at 11:18 a.m.

Respectfully submitted,
Glory Griffin, CAP-OM