

## Classified Council Meeting Minutes February 26, 2016

Present: Derek Cobb, Kathy Doll, Lorrel Fuller, Jonathan Jones, Janice Taylor, Cindy Werner, and Casey Williams

Absent: Beth Murley, Jeri Sellers

Meeting Called to Order 10:01 a.m.

Minutes: Minutes from January 29, 2016 meeting were approved and will be forwarded to Victor Garcia for posting on jWeb.

### New Business

- Assessment of Administrators
  - Annual Assessment of Administrators is required by SACS
  - A committee was formed and it was requested that the chairs from Faculty, Professional/Technical and Classified Councils (Abby Lackey, Patrick Davis and Cindy Werner) co-chair this committee
  - Angie Brown will be receiving the results of the survey
  - Suggestions were made as to how to guarantee anonymity and the handling of the results
  - Questions for the survey are being reviewed
  - Ideas for encouragement of participation are being discussed
  - 2016 Assessment will be held March 15-April 1
  
- Team 50 Committee
  - This committee was formed to plan the 50<sup>th</sup> Birthday Celebration of JSCC
  - Cindy asked for a volunteer to represent the council
  - Janice Taylor volunteered to join the committee
  
- Professional Development Day
  - Tuesday, March 8 has been set for Professional Development Day
  - 10-11 Session One, 11-12 Lunch, 12-1 Session Two
  - Dave Bratcher of the Star Center will be this year's speaker
  - Mr. Bratcher has asked for a donation of \$500 for the Star Center
  - Human Resources will be asked to cover this as staff development
  - The same menu from last year's event was discussed and responsibilities assigned. (Fazoli's Pasta, Food Giant Chicken Strips, Salad and Fruit Tray from Sam's Club, and desserts made or purchased by the Classified Council member)
  - Invitations will be sent out Monday to all Classified members as well as all VP's and the chair of the ProTech Council
  
- Classified Council Elections
  - Elections will be held during Professional Development Day
  - Cindy will provide ballots for the election

The next meeting will be held Thursday, March 24, 2016, at 10 a.m. in the VPRAA Conference Room.

The meeting adjourned at 10:55 a.m.

Respectfully submitted,

*Kathy Doll*