

Distance Education Committee
Meeting Via Zoom
24 Sept. 2024
1:00-2:00

Present:

Jessica Reece
Candyce Sweet
Anna Esquivel
Dana Nails
Jailing Li
Shellie Kosark
Sandy Stanfill

Agenda

- Jessica Reece called the meeting to order
- Anna Esquivel was appointed Secretary for the committee
- The committee discussed the Instructional Designer position. The position has been reposted and will be reviewing candidates next week.
 - If this current search is unsuccessful, the committee discussed changing the position to Instructional Technology Coordinator.
 - The committee discussed the difference between the two positions and the various ways the positions could meet the needs of our faculty and students.
- Go Reach is a new video creation software being made considered by Distance Education.
 - It provides live feedback in video recordings and integrates into Elearn
 - The committee discussed whether or not this is a value add
 - It is expensive, so DE is going to find out if we can do a small pilot with fewer dollars before we decide on adopting the technology.
- Hypothesis is a peer review tool integrated into D2L that has been bought by DE using TAF funds
 - It's an annotation tool that allows students to upload any content item and take digital notes, make comments, annotate the content.
 - Faculty can monitor the work students are doing, but concerns were brought up about the extent to which faculty can monitor private student communications.
- The committee discussed the revision of the Online Course Development Policy
 - There was discussion about the precision of language in the document and the reporting structure of the committee.
 - It was made clear that the guidelines that would accompany this policy were an internal document, reviewed periodically, and is distinct from the formal policy, which must move through formal approval structures.
 - The committee discussed the definitions provided in the policy and the guidelines. One committee member recommended that we make sure that the definitions in the policy are clear, precise, and accurate, and that the guidelines match the usage consistently throughout.
 - We had extended discussions about the practical applications of the guidelines and issues that might arise of the course of a development project.
 - Jessica Reece will add the documents to One Drive so that we can all provide feedback and changes directly into the document ahead of our next meeting.

- Once we've completed our feedback and revision, we will share this with Faculty Senate for feedback.
- The meeting was adjourned.